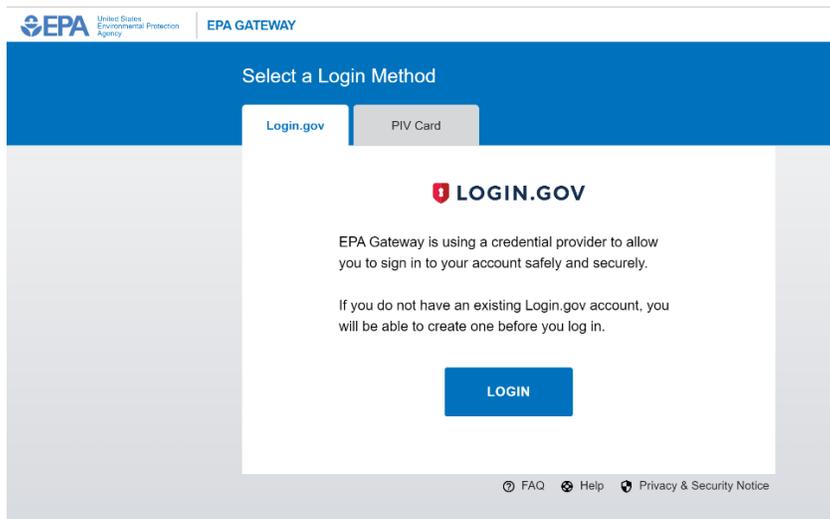
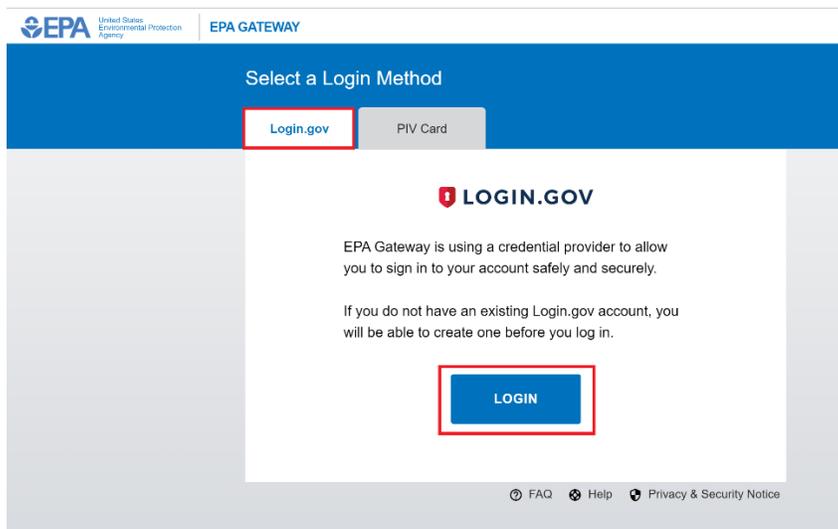


This job aid assists users on how to log into WAA EPA Community Access using Login.gov credentials on a desktop.

1. In your browser go to <https://waa.epa.gov>. You will be redirected to the **EPA GATEWAY** login page.

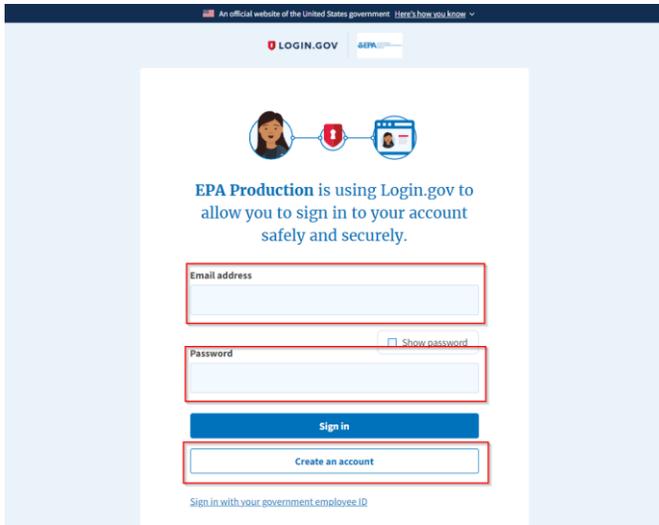


2. From the "Login.gov" tab of the EPA Gateway login page, click the "Login" button.



3. The EPA/Login.gov landing page will be displayed. Enter your Login.gov account credentials (i.e., email address and password) and click the "Sign In" button to continue.

NOTE: If you do not have an existing Login.gov account, you will need to [create a Login.gov account](#) before continuing.



You will be prompted to enter a one-time security code.

NOTE 1: This step may vary depending on how the second factor authentication was configured for the account (SMS text, software authenticator, PIV/CAC, or security key)

NOTE 2: If you do not have access to your primary authentication method, you may opt to use your secondary authentication method by selecting the "Choose another authentication method" link.

Enter the code into the "One-time security code" textbox and click the "Submit" button.

Enter your security code

We sent a security code to ***.***-1234. This code will expire in 10 minutes.

One-time security code

Remember this browser

Don't have access to your phone right now?
[Choose another authentication method](#)

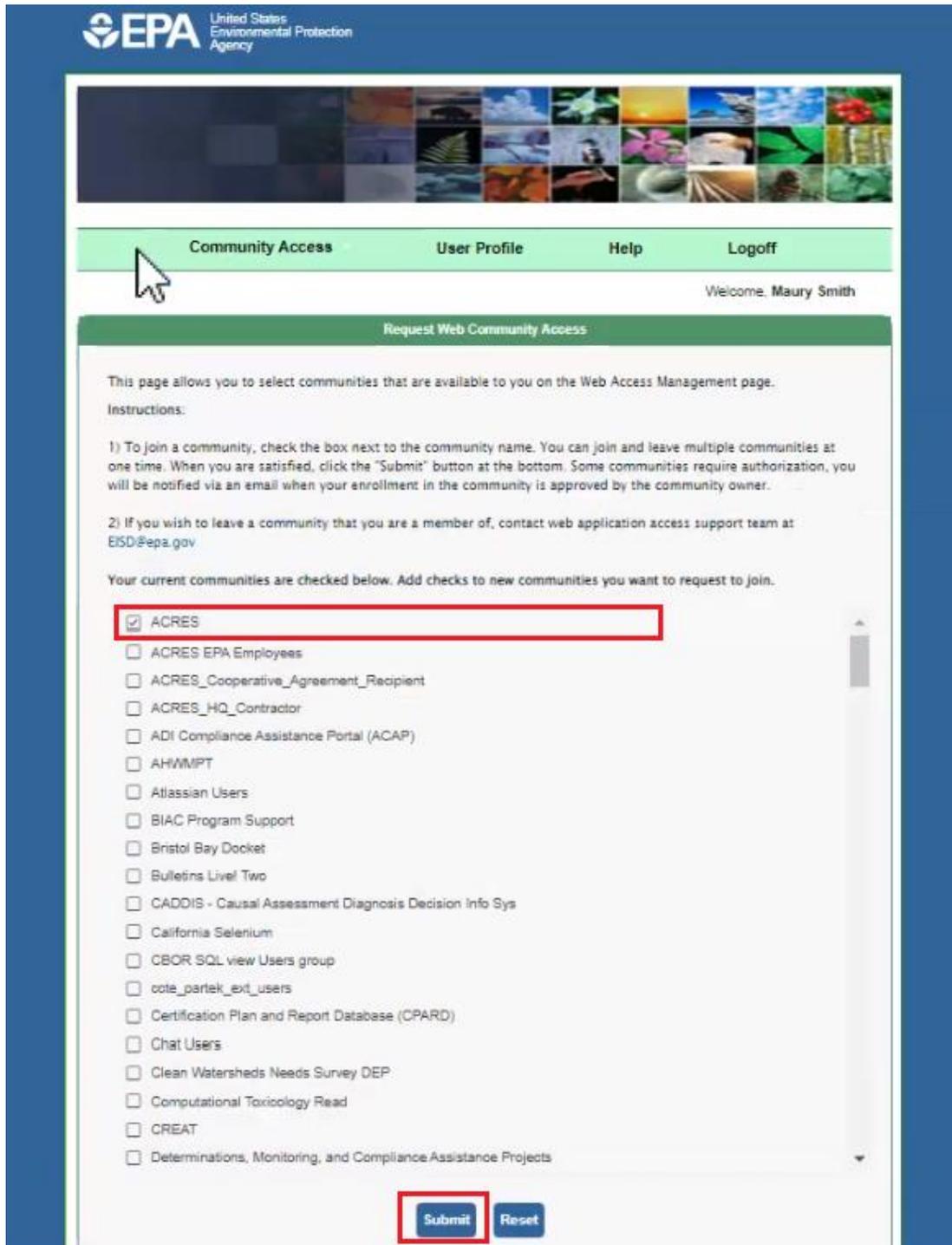
4. Upon successful login the WAA EPA Web Application Management dashboard will be displayed.

The screenshot shows the EPA web application interface. At the top left is the EPA logo with the text "United States Environmental Protection Agency". Below the logo is a grid of 24 small images representing various environmental themes. A green navigation bar contains the following links: "Community Access", "User Profile", "Help", and "Logoff". Below the navigation bar, the text "Welcome, Maury Smith" is displayed. A green header for the "About Web Application Management" section is followed by a text block explaining the EPA Web Application Access infrastructure. At the bottom of the page, there are two links: "Contact Us" and "Privacy & Security Notice".

5. Click Community Access → Request Web Community Access

This screenshot is similar to the first one but highlights the "Request Web Community Access" option. The "Community Access" link in the green navigation bar is enclosed in a red box. A mouse cursor is pointing at the "Request Web Community Access" link, which is also enclosed in a red box. The rest of the interface, including the EPA logo, image grid, welcome message, and footer links, remains the same as in the first screenshot.

6. Select the Community or Application that you would like to Request for Access and Click Submit.



EPA United States Environmental Protection Agency

Community Access User Profile Help Logoff

Welcome, Maury Smith

Request Web Community Access

This page allows you to select communities that are available to you on the Web Access Management page.

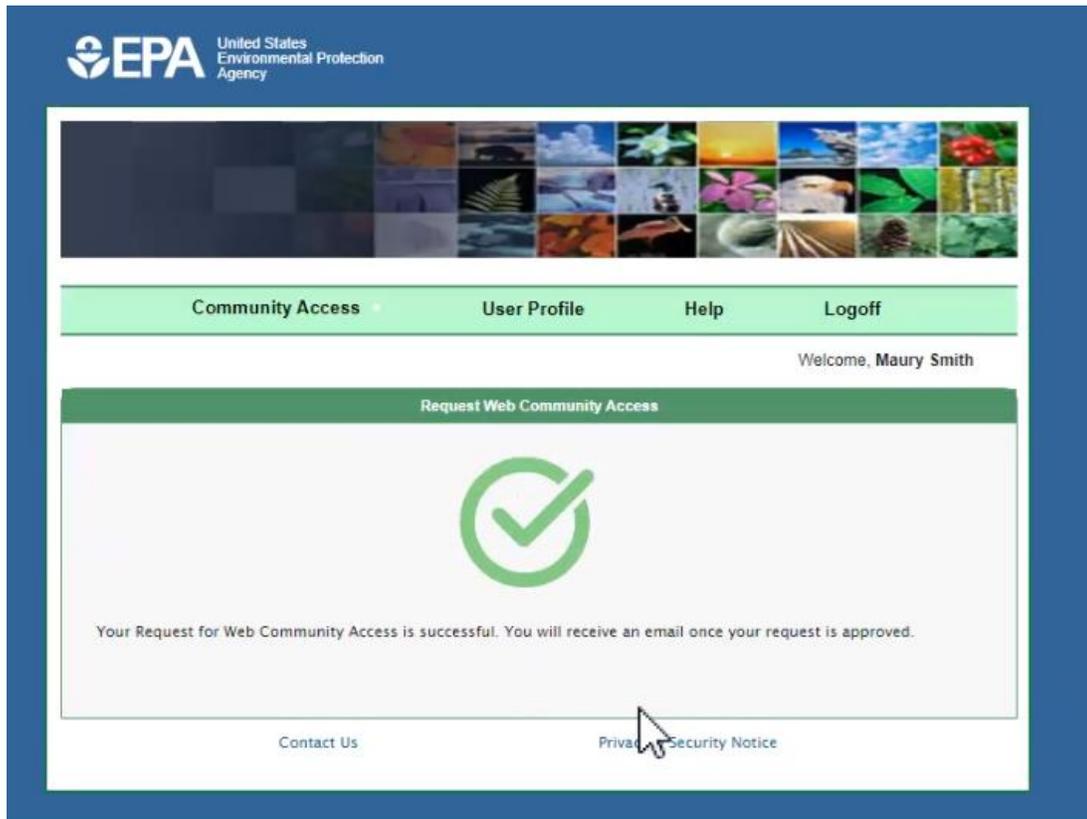
Instructions:

- 1) To join a community, check the box next to the community name. You can join and leave multiple communities at one time. When you are satisfied, click the "Submit" button at the bottom. Some communities require authorization, you will be notified via an email when your enrollment in the community is approved by the community owner.
- 2) If you wish to leave a community that you are a member of, contact web application access support team at EISD@epa.gov

Your current communities are checked below. Add checks to new communities you want to request to join.

- ACRES
- ACRES EPA Employees
- ACRES_Cooperative_Agreement_Recipient
- ACRES_HQ_Contractor
- ADI Compliance Assistance Portal (ACAP)
- AHWMP
- Atlassian Users
- BIAC Program Support
- Bristol Bay Docket
- Bulletins Level Two
- CADDIS - Causal Assessment Diagnosis Decision Info Sys
- California Selenium
- CBOR SQL view Users group
- cote_partek_ext_users
- Certification Plan and Report Database (CPARD)
- Chat Users
- Clean Watersheds Needs Survey DEP
- Computational Toxicology Read
- CREAT
- Determinations, Monitoring, and Compliance Assistance Projects

7. You will receive a message with “You Request for Web Community Access is Successful” as shown below



NOTE: Access to EPA application requires application owner approval. You will not be able to access the EPA application until your request has been approved. You will receive an email notification once your access request has been approved.